



WORCESTER COMMUNITY ACTION COUNCIL, INC.

The Antipoverty Agency for Central Massachusetts

484 Main Street, 2nd Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810
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Chairwoman

Noreen Johnson Smith

Executive Director

Marybeth Campbell

Heating Assistance

Energy Conservation

Job & Education Center

Head Start/Early Head Start

Southbridge

508.765.4738

Healthy Families of Southern Worcester County

Southbridge

508.909.0061

Volunteer Income Tax Assistance Program (VITA)

Board .Agenda Monday, October 19, 2020 5:00pm

Location: Zoom Call

- I. **Welcome and Consent Agenda-** *Noreen Johnson Smith, Board Chair*
 - i. Approval of September 14th Board Minutes
 - ii. Approval of Program Committee Minutes, August 13 and September 3
 - iii. Approval of Audit/Finance Committee Minutes, August 17th
 - iv. Approval of Joint Executive/Audit/Finance Committee Minutes, September 8th

- II. **Finance.....***Steve Desmairas, Treasurer, Rob Scherer, CFO*
 - i. August Financials - *Vote
 - ii. Internal Control Policy and Procedures- *Vote
 - iii. Updates: Cyber Security, Audit, Preliminary Year End

- III. **Head Start** *Kerry Brennan, Chief Operating Officer*
 - i. Head Start ERSEA- *Vote

- IV. **Update on FY Community Action Plan and Strategic Planning.....** *Charla Hixson, Chief Strategy Officer and Marybeth Campbell, Executive Director*
 - i. Preview of Pre and Post COVID Community Assessment
 - ii. FY20 Community Action Plan Full Year Outcomes
 - iii. FY21 Community Action Plan *Vote
 - iv. Strategic Plan Agency Goal Preview for FY22-23

- V. **Executive Director Report.....** *Marybeth Campbell, Executive Director*
 - i. Program Updates
 - ii. Denholm Update

- VI. **Executive Session ,** *Noreen Johnson Smith, Board Chair* *Vote
 - i. Discusison: Executive Director Evaluation and Compensation Review
 - ii. End Executive Session *Vote

- VII. **Excecutive Director Evaluation and Compensation**
 - i. *Vote in Open Session

VII. Adjourn

Next meetings:

- Executive Committee November 9th 5:00PM
- Program Committee November 19th 2:00PM
- Board Meeting December 14th 5:00PM