



## WCAC Board and Head Start Policy Council Joint Meeting Agenda

**June 8, 2020 5:00 PM**  
**ZOOM Meeting**

- I. **Welcome and Introductions** ...Noreen Johnson Smith, *WCAC Board Chair*,  
Tara Reyes, *Head Start Policy Council Chair*
- II. **Consent Agenda.....Noreen Johnson Smith, Board Chair**
  - a. Approval of Board Minutes March 9th, 2020
  - b. Approval of Executive Committee Minutes May 11th, 2020
  - c. Approval of Program Committee Minutes, May 28<sup>th</sup>, 2020
  - d. Approval of Audit/Finance Committee Minutes, June 1, 2020
- III. **Head Start .....Kerry Brennan, WCAC Chief Operating Officer**
  - a. Head Start Grants Summary
    - Review Slate of Recent Grants Submitted
    - COLA and Quality Grants (Vote for full board ratification)
  - b. Head Start Reopening Plan
- IV. **Financial Statement.....Steve Desmarais, Treasurer**
  - a. Financial Statement Review and Votes
    - i. March and April agency financial statements (Vote)
    - ii. CSBG Quarterly financial statement (Vote)
    - iii. SBA PPP Loan (Vote for full board ratification)
  - b. Brief Summary for Technology and Financial Administration ..*Robert Scherer, CFO*
    - i. IT Upgrade Report
    - ii. Federal Indirect Cost Rate Report
- V. **Executive Director Report, Marybeth Campbell, Executive Director**
  - a. **WCAC COVID-19 Response**
    - i. WCAC Staffing
    - ii. DHCD Special Projects Fund for Food
    - iii. MAPFRE, EverSource
    - iv. Greater Worcester Foundation/Mass COVID Relief-South County
    - v. Fish Family Foundation

CHAIRWOMAN  
Noreen Johnson Smith

EXECUTIVE DIRECTOR  
Marybeth Campbell

HEATING ASSISTANCE

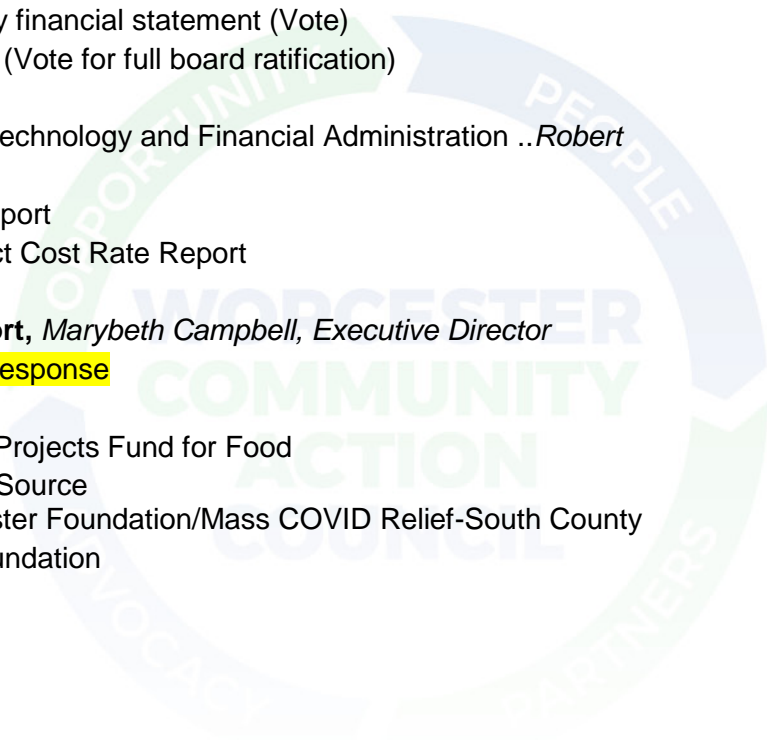
ENERGY CONSERVATION

JOB & EDUCATION  
CENTER

HEAD START/  
EARLY HEAD START  
Southbridge | 508.765.4738  
Webster | 508.461.5840

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SOUTHERN WORCESTER  
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Southbridge | 508.909.0061

VOLUNTEER INCOME TAX  
ASSISTANCE PROGRAM (VITA)





- b. Annual Spring Appeal
- c. Summer Youth Employment Update –Virtual Summer
- d. Federal Stimulus Funding Update
  - i. LIHEAP- \$900,000,000 Federal CARES ACT
  - ii. CSBG - \$1B Federal CARES ACT through FY22
    - Uses for WCAC- \$951,000
- e. United Way Investments (votes required)
  - i. United Way of South Central MA
    - VITA: Supports a VITA Site Coordinator, marketing materials, and incentives for IRS-certified volunteer tax preparers. (VOTE)
    - LIHEAP: To expand heating assistance application assistance in Webster, MA. (VOTE)
  - ii. United Way of Central MA
    - LIHEAP: \$30,000 through the federal Emergency Food and Shelter Program and an additional \$30,000 through EFSP CARES Act funding. (VOTE)

## VI. Strategic Planning, Charla Hixon, Chief Strategy Officer

- a. New Timeline for Community Assessment & Strategic Plan
- b. Use of community data for integration of needs related to COVID-19
- c. **Program Committee Update, Eric Batista, Committee Chair**
  - i. Early stage concept summary of WCAC “Resiliency Center”

## VII. Adjourn

CHAIRWOMAN  
Noreen Johnson Smith

EXECUTIVE DIRECTOR  
Marybeth Campbell

*Next meetings:*

- *Executive Committee Meetings: July 6<sup>th</sup> and September 14<sup>th</sup> 5:00PM*
- *Board Meeting: September 21st, 5:00PM*

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