



WORCESTER COMMUNITY ACTION COUNCIL, INC.
The Antipoverty Agency for Central Massachusetts
484 Main Street, 2nd Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810
Telephone: 508.754.1176 ♦ Fax: 508.754.0203 ♦ Website: www.wcac.net

Chairwoman
Noreen Johnson Smith

Executive Director
Marybeth Campbell

54th Annual Meeting

February 10th, 2020, 5:00 PM

WCAC Board Room, 484 Main Street, Suite 201

Agenda

Heating Assistance

Energy Conservation

Job & Education Center

Head Start/ Early Head Start

Southbridge
508.765.4738
Webster
508.461.5840

Healthy Families of Southern Worcester County

Southbridge
508.909.0061

Volunteer Income Tax Assistance Program (VITA)



- I. Welcome Noreen Johnson Smith, Board Chair**
 - a. Annual Report
- II. Consent Agenda.....Noreen Johnson Smith, Board Chair**
 - a. Approval of Board Minutes December 9, 2019
 - b. Approval of Executive Committee Minutes, January 13, 2020
 - c. Approval of Program Committee Minutes, December 6, 2019
 - d. Approval of Audit/Finance Committee Minutes, February 4, 2020
- III. Roll CallMarybeth Campbell, Executive Director**
- IV. Finance Report.....Brian Westerlind, Treasurer**
 - a. Audit Presentation and Board Financial Training.....Jeff Swanberg and Laura Pizzimenti of Bollus Lynch, *Auditors*
 - i. Executive Session
 - ii. Vote to approve 990, UFR and Financial Statements for filing*
 - iii. Auditors excused following Board approval
 - b. 403 (b) Audit
 - c. FY20 First Quarter Financial Report*
 - d. CSBG Quarterly Report: 12/31/19*
 - e. 2020 Resolution & Depository*
- V. Report of Nominating Committee.....Steve Joseph, Committee Chair**
 - a. Vote Board Membership/Terms & Slate of Officers*
- VI. Adjourn Old Board*..... Noreen Johnson Smith, Board Chair**
- VII. Roll Call/Convene New Board...Marybeth Campbell, Executive Director**
 - a. Conflict of Interest Disclosures
- VIII. Board Self-Assessment..... Noreen Johnson Smith, Board Chair**
- IX. Shared Measurement Framework Presentation: JEC**

Carrick O'Brien, *Director of the JEC*, Jenna Wills, *Manager of Workforce Development*, Lila Pope, *Manager of Youth Initiatives*
- X. Head Start Update.....Kerry Brennan, COO**
 - a. Head Start 5 year grant due April 1
- XI. Executive Director's Report.....Marybeth Campbell, Executive Director**
 - a. Risk Plan Summary
 - b. FY19 CSBG final outcomes
 - c. General updates

**Requires board vote*