



**WORCESTER COMMUNITY ACTION COUNCIL, INC.**  
**The Antipoverty Agency for Central Massachusetts**  
 484 Main Street, 2<sup>nd</sup> Floor ♦ Worcester ♦ Massachusetts ♦ 01608-1810  
 Telephone: 508.754.1176 ♦ Fax: 508.754.0203 ♦ Website: www.wcac.net

**Chairman**  
 Steven G. Joseph

**Executive Director**  
 Jill C. Dagilis

**Board Meeting Agenda**  
**September 25, 2017 – 5:30 pm**  
**Location: WCAC Board Room, 484 Main Street, Worcester**

**Energy Conservation**

**Fuel Assistance**

**Head Start/Early Head Start**  
 Southbridge  
 508.765.4738

**Healthy Families of Southern Worcester County**  
 Southbridge  
 508.909.0061

**Supplemental Nutrition Assistance Program (SNAP)**

**Job & Education Center**

**Volunteer Income Tax Assistance Program (VITA)**



- I. Consent Agenda\*..... Noreen Johnson Smith, Vice Chair**
  - a. Board Meeting Minutes of 8/14/17
  - b. Executive, Audit/Finance Committee Minutes of 9/11/17
  - c. Nominating Committee Minutes of 9/11/17
  - d. Program Committee Minutes of 6/7/17
  
- II. Finance.....Brian Westerlind, Treasurer and Rob Scherer, CFO**
  - a. FY18 Audit update
  - b. July Financial Report\*
  - c. FY18 Budget\* (combined vote)
    - i. CSBG contribution of 30% of admin pool
    - ii. Approval to implement 2% overall salary increase
    - iii. Approval to implement 2% 403b retirement contribution
    - iv. Ratify indirect cost rate 14%
  - d. FY18 CSBG Budget\*
  
- III. Approval of FY18 CSBG Community Action Plan\*..... Jill Dagilis, Executive Director**
  
- IV. Head Start.....Kerry Brennan, COO**
  - a. Ratify Sick and Vacation policies\*
  - b. Webster project update.....Peter Martin, Esq.
    - i. Authorization of Executive Committee to act on the Board's behalf for the Webster Head Start construction project
  
- V. Nominating Committee Report.....Noreen Johnson Smith, Vice Chair**
  
- VI. Executive Director's Report..... Jill Dagilis, Executive Director**
  - a. Brief fiscal year-end summary
  - b. Adjustment to 457b plan
  
- VII. Executive Director Evaluation process..... Noreen Johnson Smith, Vice Chair**

*Next Meeting: October 16<sup>th</sup>, 5:30, WCAC*